

Ajeenkya DY Patil School of Engineering, Pune.



A.Y. 2021-22

Minutes of Meeting & Action Taken Report

IQAC Meeting No.4, 20/05/2022



Dr D Y Patil Group of Institutions' Technical Campus
DR DY PATIL SCHOOL OF ENGINEERING
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Form No. IQAC/22(a)

Date: 03/05/2022

Meeting Circular

IQAC Members are hereby informed that the academic year 2021-22 IQAC meeting No. 4 is scheduled on Friday, 20/05/2022 in the seminar hall at 2:00 PM.

The agenda of the meeting is as follows:

1. Approval of Previous Minutes of Meeting
2. Second Review, Analysis and finalization of activities planned in Academic Calendar for consideration to AQAR 2021-22.
3. Second Review, Analysis and finalization of activities of IQAC Plan of action for consideration to AQAR 2021-22.
4. Second Review, Analysis and finalization of activities of AQAR Calendar for consideration to AQAR 2021-22.
5. Second Review, Analysis and finalization of activities of Department academic calendar for consideration to AQAR 2021-22.
6. Second Review, Analysis and finalization of activities of Cell and statutory and non-statutory committees for consideration to AQAR 2021-22.

All IQAC Members are requested to attend the meeting and give suggestions/opinions.

Mr. Riyaj Kazi
Coordinator(IQAC)



Dr. F.B. Sayyad
Principal



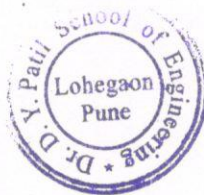
“Empowerment through quality technical education”
Dr DY PATIL SCHOOL OF ENGINEERING
DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105
Form No. IQAC/22

INTERNAL QUALITY ASSURANCE CELL

Meeting	IQAC Meeting No.4, A.Y. 2021-22
Date & Time	20-05-2022, 2:00 PM
Location	Seminar Hall
Chairperson	Dr. F.B. Sayyad, Principal
Attendees	IQAC Members

AGENDA

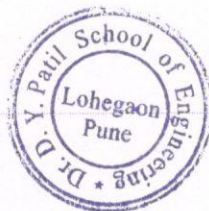
1. Approval of Previous Minutes of Meeting
2. Second Review, Analysis and finalization of activities planned in Academic Calendar for consideration to AQAR 2021-22.
3. Second Review, Analysis and finalization of activities of IQAC Plan of action for consideration to AQAR 2021-22.
4. Second Review, Analysis and finalization of activities of AQAR Calendar for consideration to AQAR 2021-22.
5. Second Review, Analysis and finalization of activities of Department academic calendar for consideration to AQAR 2021-22.
6. Second Review, Analysis and finalization of activities of Cell and statutory and non-statutory committees for consideration to AQAR 2021-22.



Internal Quality Assurance Cell**Minutes of IQAC 4th Meeting of A.Y. 2021-22****Meeting 4: 20.05.2022**

The fourth meeting of academic session 2021-22 was held on 20th May, 2022. The following members attended the meeting.

Sr. No.	Name	Designation
1	Dr. Farook Sayyad, Principal	Chairperson
2	Dr. Kamaljeet Kaur Sidhu, Director, Technical Campus	Management Representative
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]	
5	Dr. Sanjay Koli, HoD [E&TC Dept.]	
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]	
7	Prof. Rohit Garad, HoD [Mechanical Dept.]	
8	Prof. S. M. Karodpati, HoD [Civil Dept.]	
9	Prof. Prashant Karajagi, College Exam Officer	
10	Mr. Santosh Ankush. Librarian	
11	Dr. R.C.Katdare, Faculty [Civil Engg.]	Teacher Representative
12	Dr. Saniya Ansari, Faculty [E&TC Engg]	
13	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]	
14	Prof. Monika Dangore, Faculty [Computer Engg.]	
15	Prof. Sonal Durgule, Faculty [AI & DS Engg.]	
16	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)



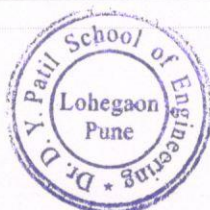
The Chairperson, Dr. F. B. Sayyad welcomed the IQAC Members for the 4th Meeting of academic session 2021-22 followed by review presentation of Heads of departments.

The following points were discussed in the meeting:

Agenda 1: Review of minutes of 3rd Meeting of A.Y. 2021-22 and subsequent action taken

Resolution 1: The 3rd IQAC meeting was conducted on 20th April, 2022 at 2:00 PM in seminar hall. The minutes of the meeting were readout with a formal discussion with all IQAC Members. These minutes of meetings were approved by IQAC Members.

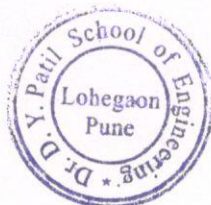
Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementations & Outcomes
1	Review and analysis of activities planned in Academic Calendar	<p>Action Taken: IQAC coordinator initiated an action to review activities planned in academic calendar and collected the data of activities planned and activities conducted at actual with attainment level.</p> <p>Outcome: Analysis of data collected from all academic & administrative departments resulted into 87% of attainment level. A discussion for improvement in attainment level is carried out. Suggested to conduct regular meetings & supervise the activities and get it documented.</p>
2	Review and analysis of activities planned in IQAC Plan of action	<p>Action Taken: IQAC coordinator initiated an action to review activities planned in IQAC Plan of action and collected the data of activities planned and activities conducted at actual with attainment level.</p> <p>Outcome: Analysis of data collected from all departments, Dean R&D, Cells resulted into 79 % of attainment level. A discussion for improvement in attainment level is carried out. Suggested to take follow-up of activities on monthly basis to improve the attainment level.</p>
3	Review and analysis of activities planned in AQAR Activity Calendar	<p>Action Taken: IQAC coordinator initiated an action to review activities planned in AQAR Activity Calendar and collected the data of activities planned and activities conducted at actual with attainment level.</p>



		<p>Outcome: Analysis of data collected from all criteria chairpersons resulted into 91% of attainment level. A discussion for improvement in attainment level is carried out. Suggested to supervise the activities and get it documented within three days of activity completion.</p>
4	Review and analysis of activities planned in Department academic calendar	<p>Action Taken: IQAC coordinator initiated an action to review activities planned in Department Activity Calendar and collected the data of activities planned and activities conducted at actual with attainment level.</p> <p>Outcome: Analysis of data collected from all departments resulted into 92 % of attainment level. A discussion for improvement in attainment level is carried out. Suggested to plan pending activities to improve the attainment level.</p>
5	Review and analysis of activities planned by various Cells, statutory and non-statutory committees.	<p>Action Taken: IQAC coordinator initiated an action to review activities planned by cells & statutory and non-statutory committees. Collected the data of activities planned and activities conducted at actual with attainment level.</p> <p>Outcome: Analysis of data collected from Cells resulted into 69% of attainment level. Analysis of data collected from statutory and non-statutory committees resulted into 89 % of attainment level. A discussion for improvement in attainment level is carried out. Suggested to supervise the activities and get it documented within three days of activity completion.</p>

Above action taken report is noted by all IQAC Members.

Proposed By: Dr. S. M. Khairnar
Seconded By: Dr. Sanjay Koli



Agenda 2: Second review & analysis on activities of academic calendar

Resolution Analysis of data collected from all academic & administrative departments resulted into 94% of attainment level. It is finalized through discussions and suggestions from IQAC Members for consideration to AQAR 2021-22.

Proposed By: Prof. Rohit Garad
Seconded By: Dr. Pankaj Agarkar

Agenda 3. Second review & analysis on activities of IQAC Plan of action

Resolution: Analysis of data collected from all departments, Dean R&D and Cells resulted into 83% of attainment level. It is finalized through discussions and suggestions from IQAC Members for consideration to AQAR 2021-22.

Proposed By: Mr. Riyaj Kazi
Seconded By: Prof. Monika Dangore

Agenda 4: Second review & analysis on activities of AQAR activity calendar

Resolution: Analysis of data collected from all criteria chairpersons resulted into 96% of attainment level. It is finalized through discussions and suggestions from IQAC Members for consideration to AQAR 2021-22.

Proposed By: Dr. Saniya Ansari
Seconded By: Prof. Santosh Jadhav

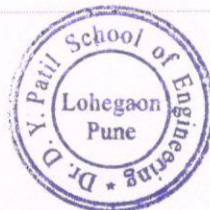
Agenda 5: Second review & analysis on activities of department academic calendar

Resolution: Analysis of data collected from all departments resulted into 97% of attainment level. It is finalized through discussions and suggestions from IQAC Members for consideration to AQAR 2021-22.

Proposed By: Dr. S. M. Khairnar
Seconded By: Prof. Rohit Garad

Agenda 6: Second review & analysis of activities planned by various Cells, statutory and non-statutory committees.

Resolution: Analysis of data collected from Cells resulted into 69% of attainment level. Analysis of data collected from statutory and non-statutory committees resulted into 95% of

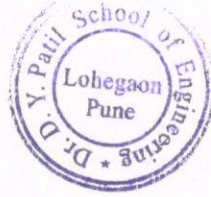


attainment level. It is finalized through discussions and suggestions from IQAC Members for consideration to AQAR 2021-22.

Proposed By: Dr. S. M. Khairnar
Seconded By: Prof. Monika Dangore

Mr. Riyaj Kazi, IQAC Coordinator proposed the vote of thanks to all IQAC Members.

Mr. Riyaj Kazi
Coordinator (IQAC)

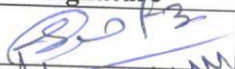
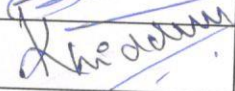
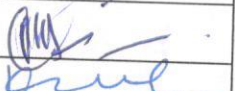

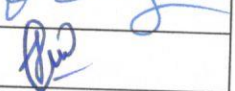

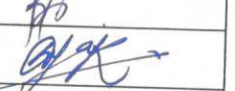
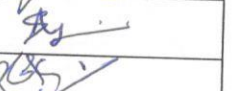
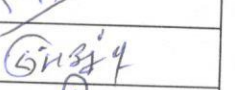
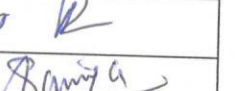
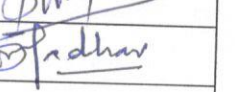
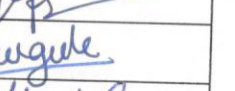

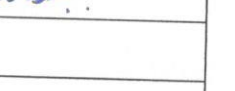

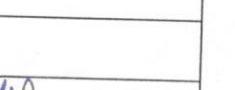





Dr. F.B. Sayyad
Principal

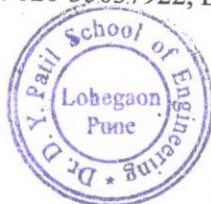
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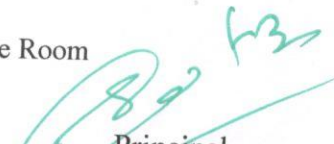
1. All IQAC Members
2. Office.

The following IQAC Members were present for the IQAC Meeting.

Sr. No.	Name	Designation	Signature
1	Dr. Farook Sayyad, Principal	Chairperson	
2	Dr. Kamaljeet Kaur Siddhu, Director Technical Campus	Management Representative	
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers	
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]		
5	Dr. Sanjay Koli, HoD [E&TC Dept.]		
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]		
7	Prof. Rohit Garad, HoD [Mechanical Dept.]		
8	Prof. S. M. Karodpati, HoD [Civil Dept.]		
9	Ms. Shweta Sharma, Dean III and T&P		
10	Prof. Prashant Karajagi, College Exam Officer		
11	Mr. Santosh Ankush. Librarian		
12	Dr. R.C.Katdare, Faculty [Civil Engg.]		Teacher Representative
13	Dr. Saniya Ansari, Faculty [E&TC Engg]		
14	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]		
15	Prof. Rohini Gadgil, Faculty [Engg. Science]		
16	Prof. Nilesh Pinjarkar, Faculty [Computer Engg.]		
17	Prof. Sonal Durgule, Faculty [AI & DS Engg.]		
18	Mr. Ganesh Khandve, Lohegaon	Nominee (Local Society)	
19	Mr. Harshit Mishra, Engg. Science Dept.	Nominee (Student)	
20	Prof. Yogesh Shinde, E&TC department	Nominee (Alumni)	
21	Mr. Sahil Billiardmaker, Whirlpool, Pune.	Nominee (Industrialist)	
22	Mr. Nirajan Kale, Veritas, Pune	Nominee (Employer)	
23	Mr. Dineshkumar Mishra, Pune	Nominee (Parent)	
24	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)	

Email: iqac_dypsoe@dypic.in, Phone: 020-35037922, Location: Conference Room




Principal
Dr. Farook Sayyad



Dr D Y Patil Group of Institutions' Technical Campus
Dr D Y PATIL SCHOOL OF ENGINEERING
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)
Form No. IQAC/6

ACTION TAKEN REPORT

(IQAC meeting No. 4 held on 20/05/2022)

1] Second Review and analysis of activities planned in Academic Calendar

Outcome: Analysis of data collected from all academic & administrative departments resulted into 94% of attainment level.

Action Taken: IQAC finalized the same for consideration to AQAR 2021-22.

2] Second Review and analysis of activities planned in IQAC Plan of action

Outcome: Analysis of data collected from all departments, Dean R&D, Cells resulted into 83 % of attainment level.

Action Taken: IQAC finalized the same for consideration to AQAR 2021-22.

3] Second Review and analysis of activities planned in AQAR Activity Calendar

Outcome: Analysis of data collected from all criteria chairpersons resulted into 96% of attainment level.

Action Taken: IQAC finalized the same for consideration to AQAR 2021-22.

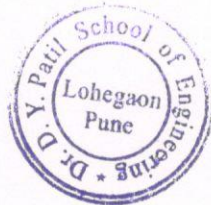
4] Second Review and analysis of activities planned in Department academic calendar

Outcome: Analysis of data collected from all departments resulted into 97% of attainment level.

Action Taken: IQAC finalized the same for consideration to AQAR 2021-22.

5] Second Review and analysis of activities planned by various Cells, statutory and non-statutory committees.

Outcome: Analysis of data collected from Cells resulted into 69% of attainment level. Analysis of data collected from statutory and non-statutory committees resulted into 95% of attainment level.




Action Taken: IQAC finalized the activities of statutory and non-statutory committees for consideration to AQAR 2021-22.

Action Taken on Cell Coordinators from Head of Institute:

As per the instructions received from Director Madam to inform concern coordinators whose activity attainment level is less than 75%, Principal has called a meeting with concerned Cell coordinators and informed them to plan more outcome based activities, conduct the same and improve the attainment level.



Mr. Riyaj Kazi
IQAC Coordinator


Dr. F.B. Sayyad
PRINCIPAL



"Empowerment through quality technical education"

Dr D Y Patil Educational Enterprises Charitable Trust's

Ajeenkya D Y Patil Group of Institution's Technical Campus

Dr D Y PATIL SCHOOL OF ENGINEERING

(Approved by AICTE, New Delhi Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

(Accredited by NAAC)

IQAC Minutes & Action Taken Reports

Meeting No.	Meeting Date	Agenda	Compliance/ATR
1	03.06.2020	Plan of Action A.Y. 2020-21	Action Taken Report on meeting dated 03.06.2020
2	17.06.2020	R&D, TBI, TPO, IIIC, IPR, EDC, Alumni Cells Plan of action	Action Taken Report on meeting dated 17.06.2020
3	02.11.2020	Criteria-wise Presentation of AQAR Report of A.Y. 2019-20	Action Taken Report on meeting dated 02.11.2020
4	05.11.2020	Criteria-wise Presentation of AQAR Report of A.Y. 2019-20	Action Taken Report on meeting dated 05.11.2020
5	15.02.2021	NAAC Cycle-I reassessment activity planning	Action Taken Report on meeting dated 15.02.2021
6	12.03.2021	Review Meeting on activities of TBI, IIIC, IPR, EDC, Alumni, Website updation in view of NAAC Cycle-I reassessment.	Action Taken Report on meeting dated 12.03.2021

Enclosed:

1] IQAC Minutes

2] Action Taken Reports



Dr. F. B. Sayyad
PRINCIPAL
Principal

Dr. D. Y. Patil School of Engineering
Lohegaon, Pune.